

## HARYANA STATE POLLUTION CONTROL BOARD C-11, SECTOR-6, PANCHKULA Ph. 2577870-73

No. HSPCB/ IT- 34/1148

Dated: 21.7.2015

Procedure for recovery of security question for resetting password in OCMMS.

Circular

Whenever any Industry User forget password and security question both, then following procedure shall be followed by Industry User and Officers of the HSPCB:

- The Industry User shall submit request to concerned Regional Officer on Letter Head of industry.
- 2. Regional Officer of HSPCB shall verify the request and forward the same to the IT Cell immediately.
- IT Cell shall obtain approval of authority for accessing the security question and convey it to the concerned Regional Officer for resetting of password as soon as possible.

**Member Secretary**